

MICHIGAN HOMES FOR VETERANS

Board of Managers Minutes

December 12, 2013

The 1,398th meeting of the Board of Managers of the Michigan Home for Veterans was called to order at 9:00 a.m. Thursday, December 12, 2013 at the Grand Rapids Home for Veterans by Manager Meyers, Chair.

PRESENT: Managers:

Ernest, Meyers, Sr. Chair	(VFW)
Mary Wilseck, Chair pro term	(AMVETS)
Gerald Cool, Secretary	(DAV)
Richard (Chic) LaFave	(VFW) via teleconference)
James Ausdemore	(Independent)
Robert L. Johnson	(The American Legion)
Lino B. Pretto	(Independent)

EXCUSED: None

GUESTS: Harold Cool, Kim Olinger, David Zimmerman, Sonya VanValkenburg, Robert Bianchi and Phillip Stebbins Jr.

Also present at the meeting: Sara Dunne, Administrator of the Grand Rapids Home for Veterans, Jim Dunn, Deputy Director, MVAA, Eric Alderman, Director of Operations, Brian Stedman, Director of General Services, Brad Slagle, Administrator, D.J. Jacobetti Home for Veterans (via teleconference) and Patricia Howard, Assistant Clerk of the Board.

The invocation was given by Father Peter Vu.

OPENING CEREMONY: Pledge of Allegiance.

This meeting has been posted pursuant to Act 267 of the Public Act of 1976 – The Open Meeting Act – on the bulletin board in the corridor adjacent to the Volunteer office, main building, Grand Rapids Home for Veterans. A notice of this meeting was also posted in the lobby of the D.J. Jacobetti Home for Veterans in Marquette.

Manager Meyers, Chair presented a Certificate of Appreciation from the Board of Managers to Brian Stedman, Director of General Services, and thanked him for his work performed above and beyond his duties as Director of General Services.

I. PUBLIC COMMENTS

David Zimmerman, a member of the Home, voiced his concerns regarding the doors being locked between Kozy Korners and the smoking shed for members needing to

smoke after hours. Manager Meyers stated that all concerns must first be reported to the Administrator. This concern is referred to Sara Dunne and Brian Stedman.

Phillip Stebbins asked whether the Board is planning to on having a dedication ceremony in the spring/future for the new benches that are placed under the new canopy. The Board will be possibly putting up plaques with the names of people/families that have made donations to this project. This will be targeted in May to coincide with the Board of Managers meeting.

II. ADOPTION OF MINUTES

Motion was made by Manager Cool, supported by Manager Wilseck to approve the minutes of the meeting held by the Board of Managers on November 19, 2013, as presented. All present approved, motion carried.

III. ASSESSMENTS, REASSESSMENTS AND ADMISSIONS AND POPULATION REPORT – GRAND RAPIDS

Motion was made by Manager Johnson to accept the Assessments, Reassessments, Admission and Population Report as presented, supported by Manager Wilseck, all present approved, motion carried.

IV. FINANCIAL ISSUES – GRAND RAPIDS

Board Funds – Motion was made by Manager Cool, supported by Manager, Pretto to accept the status report of the In-House Funds, statement of changes in Fund Balances and Cash Donations as presented, all present approved, motion carried.

State Funds – Motion was made by Manager Johnson, supported by Manager Cool to accept the Revenue and Expenditure Report as presented, all present approved, motion carried.

V. ADMINISTRATOR'S REPORT

Motion was made by Manager Cool, supported by Manager Pretto to accept the Administrator's Report as will be given, all present approved, motion carried.

Administrator, Sara Dunne reported:

- The Christmas Star Tree was put up on Veterans Day and within one week all the stars were gone.
- Last year there were some issues with gift cards so this year we are not giving them directly to the member. All gift cards will be logged in with the members name, the gift card and amount. The member will open an envelope to find a "Gift Certificate" indicating that they have a gift card. When a member wants to

use his/her gift card, the activity aide will get the card and sign that he/she got it for a member.

- She's heard nothing but great things about the donation center being moved from the front desk to next door to the clothing room. The volunteers manning the building feels that it is a much safer place; the accountability is greater as there are now video cameras, and set hours.
- The Behavioral Care Solutions contract is going well with our members. The psychologist is working with members and staff on the closed units to ensure we are addressing their behaviors appropriately. The psychiatric nurse and social worker are coming to the Home regularly to review our members and help with their medication management.

VI. DIVISION REPORTS

Motion was made by Manager Wilseck, supported by Manager Cool to accept the Division Reports as will be reviewed, all present approved, motion carried.

Administrator, Sara Dunne reported:

- The window replacement project in the McLeish Building is proceeding. They are now working on the 4th floor.
- Twelve members were admitted last month and twelve members were either discharged or expired.
- Donations are phenomenal this time of the year. There was over \$17,000 donated this past month.
- We had to quarantine 1-Red and 1-Blue due to some sort of intestinal issues going through the unit.

VII. CHILLER UPDATE

- Brian Stedman reported that they are having a meeting with the architect at 10:00 a.m. this morning regarding the chiller. They have put together a very extensive report as we want to replace the broken chiller right away and do everything at the same time; that is, install one chiller while keeping everything else working.
- A 2nd team of installers have been put on the window project, so they are moving right along.

VIII. ADOPTION OF ASSESSMENTS, REASSESSMENTS AND ADMISSIONS AND POPULATION REPORT – MARQUETTE

Motion was made by Manager Ausdemore, supported by Manager Cool to accept the Assessments, Reassessments and Admission and Population Reports as presented, all present approved, motion carried.

Brad Slagle reported that the waiting list that they had for a few months has been dissipated and they are now admitting members as they apply with the exception of the special needs unit. Things are looking good with the census.

DEPENDENT TO BE APPROVED FOR ADMISSION

Motion was made by Manager LaFave, supported by Manager Wilseck to approve the request of Joyce Ketola to be moved to the top of list for admission, all present approved motion carried.

IX. FINANCIAL ISSUES – MARQUETE

Board Funds – Motion was made by Manager Ausdemore, supported by Manager Cool to accept the In-House Funds, Statement of Changes in Fund Balances, Cash Donations Report as presented, all present approved, motion carried.

Brad Slagle reported that donations for November were unbelievable. Some included Forgotten Eagles \$6,000, Rolling Thunder \$2,000, Carey \$1,000 and Michigan Patriot Guard \$5,000.

State Funds – Motion was made by Manager Cool, supported by Manager Pretto to accept the State Funds Report as presented, all present approved, motion carried.

Brad Slagle reported that F.Y. 2014 budget looks good as far as the projected revenues and expenditures. We received additional funds for psychiatric services. We were also given funds to hire additional R.N.'s. Also stated that F.Y. 2013 budget is closed out and balanced.

X. COMMANDANT/DIVISION REPORT

Motion was made by Manager Cool, supported by Manager Wilseck to approve the Commandant's Report as will be given, all present approved, motion carried.

Administrator, Brad Slagle reported:

- Renovation project is continuing and on-going.
- Attended a meeting last week in Genesee County with Jeff Barnes and Patty Russ in regards to helping veterans in their area with different services.
- Attended a sub-committee senate hearing on appropriations.
- Will be having an employee appreciation Xmas luncheon on December 17th and will be using our employee appreciation funds for this.
- Xmas Eve the medical staff is buying lunch for all three shifts that are working to show their appreciation from the doctors.

Motion was made by Manager Cool to accept the Division Reports as presented, supported by Manager Ausdemore, all present approved, motion carried.

Administrator, Brad Slagle reported:

- They have finished all the business requirements for Electronic Medical Records and had a teleconference with DTMB and a company that is reviewing the requirements.

XI. DEPARTMENT OF MILITARY AFFAIRS UPDATE

Jim Dunn, Deputy Director MVAA reported:

- The money for the chiller project is approximately 1.2 million dollars and the money for this is going to have to come from a supplemental budget appropriation.
- An issue that is being discussed by the legislators is the Electronic Medical Records. The funds for the Electronic Medical Records is not in the supplemental as proposed to be by the budget department. It is a project that is eligible to receive 65% federal funds from the VA. The state has set aside 1.7 million for the E.M.R. project for the two Homes. This is just the hardware cost and the cost to implement the actual software. The question that we have to answer is "Do we use the contractor that is providing services to the D.O.C., Mental Health and others"? If we do use the contractor, we won't be bidding for services; (the services are already in existence) therefore the money will not be eligible for VA funding. There is no resolution yet concerning this but eventually there will have to be because if there is going to be a contract signed the board has to take a position.
- Stated that he will get the correspondence regarding the E.M.R. so that the board can stay in the loop and be up to date of what is going on.
- Would like to see the board hold their February meeting at the MVAA headquarters and bring up the E.M.R. project before the legislators.
- The governor is recommending an additional million dollars in special maintenance funds for the F.Y. 2015 budget. This year F.Y. 2014 we received half a million dollars.
- Implemented an Abuse and Neglect Monthly Report pursuant to the appropriations language requiring both Homes to submit to the legislative.
- The agency has two pilot projects (one in Grand Rapids and one in Wayne County metropolitan area) that basically are identifying all of the organizations in the area that deal with veterans. The theory is to have one place for veterans to find out about all the services available to them. This would be a one stop portal for information for veterans.

Motion was made by Manager Cool, supported by Manager Pretto to accept the Department of Military Affairs Update as presented, all present approved, motion carried.

XII. OLD BUSINESS

None

A. Grand Rapids – None

B. Marquette – None

XIII. NEW BUSINESS

None

XIV. OPEN DISCUSSION

Manager Cool expressed his thanks to Representative (Nancy Jenkins, Chairman of Appropriations for MVAA) for holding a veterans information seminar in Adrian.

Phil Stebbins, a concerned citizen, requested that the board check with volunteer services to see why his I.D. badge was taken away from him. He stated that he volunteered for two years and felt that it was unjust for his badge to be taken. Manager Meyers stated that he would check into this.

The February 12, 2014 meeting will be held at the Michigan Veterans Affairs Agency, Phoenix Building, 222 Washington Square North, 5th Floor, Lansing, MI @ 9:00 a.m.

XV. CLOSING PRAYER AND ADJOURNMENT

Closing invocation was given by Eric Alderman.

Meeting adjourned at 11:05 a.m.

2014 BOARD MEETING DATES:

1. *No Meeting January 2014.*
2. Wednesday, February 12, 2014 meeting will be held at the Michigan Veterans Affairs Agency, Phoenix Building, 222 Washington Square North, 5th Floor, Lansing, MI @ 9:00 a.m.
3. Tuesday, March 18, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
4. Thursday, April 17, 2014 @ 9:00 a.m. at the D.J. Jacobetti Home for Veterans in Marquette.
5. Thursday, May 22, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
(Pending)

6. Wednesday, June 18, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
7. Thursday, July 17, 2014 @ 9:00 a.m. at the D.J. Jacobetti Home for Veterans in Marquette.
8. *No Meeting August 2014.*
9. Thursday, September 18, 2014 @ 1:00 p.m. at the Grand Rapids Home for Veterans. (*Pending-Volunteers Banquet*)
10. Thursday, October 16, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
11. Thursday, November 20, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans.
12. Wednesday, December 10, 2014 @ 9:00 a.m. at the Grand Rapids Home for Veterans.

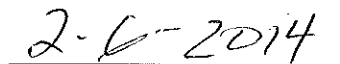
THESE MEETINGS HAE BEEN POSTED PURSUANT TO ACT 267 OF THE PUBLIC ACTS OF 1976-THE OPEN MEETING ACT

Patricia Howard, Assistant Clerk of the Board

Approved by:



Gerald Cool, Secretary Board of Managers



Date